



# ANNUAL REPORT & ACCOUNTS

APRIL 2018 – MARCH 2019

*Christian Care and Concern for the Community*

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

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# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## Welcome

Thank you for taking the time to read Spencer Contact's Annual Report for 2018/19. Since 1999 Spencer Contact has been providing the residents of Northampton with good quality, second hand (sometimes new) furniture and household items in order to show Christian care and concern to people living in our community. The Charity started because two Christian ladies saw a need in their community to help others and would take furniture on a cart from people who had finished with it and give it to those who needed it. We have grown significantly over the years and now occupy a large warehouse on Gladstone Close with a team of 7 staff, but our objective remains the same today, to help others, whoever they are and whatever their circumstances, in their time of need.

Over this last year we were able to help 1585 individuals (771 of which were children). The situations they find themselves in and the reasons behind their circumstances differ, but the one thing that united them all is that at the point of contacting us they were struggling, without access to furniture and basic household items, which the majority of us take for granted every day. As we make contact with people it becomes evident that these experiences of poverty within our town could happen to anyone as situations in life can change so quickly and this then has a negative impact on their wellbeing and relationships. The provision of furniture and household items helps to lift and encourage them and we continue to pray that every individual will appreciate that they are not forgotten but are loved and valued, not only by us but by the God we serve.

We trust that as you read through this report you will get a real sense of the united desire of the volunteers, trustees and paid staff to show Christian care and concern for the residents of Northampton going through difficult times.



# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## Our Mission, Vision and Ethos

### MISSION

Our mission is to show Christian love to the community in Northampton by freely providing furniture to any person in need, regardless of the cause of their hardship. This is the core of the charity, upon which all our aims and objectives have been built and it has not changed since its founding. Our vision statement is 'Christian care and concern for the community'.

### CONSTITUTION AND OBJECTIVES

The charity exists under a constitution adopted on 4th March 1998 and amended on 7th November 2001.

The stated objectives in the constitution are:

- The relief of poverty by the provision of furniture, other household accessories and/or services calculated to reduce need, hardship or distress.
- The relief of persons with mental health problems requiring treatment, including persons suffering from emotional distress by the provision of assistance.
- The advancement of the Christian religion in England and Wales.



### ETHOS

Spencer Contact is characterised by its energetic demonstration of Christian care and concern for those whom we serve outside the organisation in action, word and prayer, and to reflect this Christian care and concern in our relationships with one another.

The motivation for our mission comes from Christ's care, concern and compassion that is evident in the Bible and is therefore rooted in our faith in Christ. This faith produces a distinctive heart attitude of love, as we respond to the love God showed for us, which we seek to express and portray with the following core values:

- That people matter
- To demonstrate the love of Christ in a practical manner
- To help bring comfort and relief to the poor
- To love your neighbour as yourself

These values and behaviours are intrinsically linked to our success and fulfilment of our mission. Therefore, the attitude and motivation of our staff and voluntary workers and the way our mission is achieved are as important as the mission itself.



## SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

*"A new commandment I give unto you, That you love one another, as I have loved you, that you also love one another."*

*John 13:34*

*Jesus replied, "'Love the Lord your God with all your heart and with all your soul and with all your mind.' This is the first and greatest commandment. And the second is like unto it: 'Love your neighbour as yourself.' On these two commandments hang all the law and the prophets."*

*Matthew 22:37-40*

As this attitude and motivation come only from a relationship with Christ, it becomes a genuine occupational requirement that most of the positions within Spencer Contact to be filled by committed Christians. Roles that have significant leadership, or that are central to fulfilling our aims and purposes, or developing and maintaining our Christian ethos, will always be held by committed Christians. It is also essential that these attitudes and behaviours continue, and so we expect our staff to act in good faith and with loyalty to that relational ethos and to evangelical Christian standards of behaviour.

Notwithstanding this, the organisation is committed to diversity amongst its staff and volunteers and will not discriminate on any other grounds that are unrelated to our ethos. We believe that defining our occupational requirements does not restrict, but actually enhances, our commitment to diversity.



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## Public Benefit

Spencer Contact carries out a range of activities in following its charitable aims. The trustees believe that the activities summarised below provide benefit to the people of the town of Northampton and outlying villages.

### PROVISION OF FURNITURE TO PEOPLE IN NEED



Spencer Contact provides good quality furniture and household items to those in need in Northampton and the surrounding villages. Those who use our service are often going through periods of crisis and are made aware of our service by housing associations, local homeless charities, woman's refuges and Social Services. We are usually the last link in the chain to those moving into a new property; helping to furnish their new homes. We seek to meet the needs of

anyone who requires our service, and this is on a strictly non-prejudicial, first-come, first-served basis.

All the furniture we provide is generously donated to us by members of the public and occasionally from local companies. It is then checked, cleaned and restored as necessary so that it is delivered in excellent condition. This is important as we want the items to last and to show those we help that they are valued and to feel they are not just receiving cast offs from other people. It is wonderful to see the difference to our customers a few basic items makes; items which most people take for granted. We do not sell the furniture we provide but do charge a small delivery fee, which covers approximately 10% of our annual budget.

Demand for the items we provide remained high during 2018/19 and we were able to meet 74% of requests for help we received. This is an increase on 2017/18, where we were only able to meet 61% of requests. Bedroom furniture is in most demand and we struggle to collect enough good quality beds and mattresses, chest of drawers and wardrobes to meet the needs of the people requesting our assistance. However, we often have a surplus of items such as wall units, sideboards, dining tables and large sofas. This is due to these not being priority items for our customers and they are often too big for the smaller flats and homes to which we deliver. When we have too many of these in stock, we have to turn down offers of these items, allowing us time to collect the items in higher demand.

### PRAYER

During the course of our work, we receive requests for prayer. These requests are upheld at our weekly prayer meeting, which is open to all members of staff, trustees, voluntary workers and supporters. We also use this time to take all our work in prayer to the Almighty God who holds everything in His hands.

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## VOLUNTARY WORK

The work of the charity creates many opportunities for voluntary work; helping with our delivery and collection team, repairing and restoring furniture, fundraising, cleaning, sorting and administration work. Our volunteers come from a variety of backgrounds; from those who are seeking work experience, to those who have learning difficulties, to the retired who are seeking to use their free time for good. We also have a team of regular volunteers who help us run the stalls at our sales, which are held three times a year. Voluntary opportunities are open to everyone and anyone interested is encouraged to apply.

## ENVIRONMENT

Our work as a furniture reuse charity has great environmental benefits. Furniture, which often otherwise would be sent to landfill, is donated to us to be reused elsewhere. Throughout the past year, an estimated 78 tonnes of furniture has been redistributed through our main work of helping those in need. Items which we do not supply to people in this way, we sell to raise extra money for our work, which again extends the life of the items. We have a small workshop where we are able to carry out repairs to many of the broken or tired items we collect. We have also been able to recycle items and earn extra income by selling 6.22 tonnes of scrap metal, textiles and books over the course of this year. All other waste items are sorted before being disposed of, allowing us to send a further 9.32 tonnes of wood, cardboard, glass and waste electrical items for recycling. In our work, we are sometimes offered various white goods. If we are collecting other furniture we pick them up and then sell them on to a local second hand shop which can test them and sell them at price which is affordable to those in need. This again helps the environment by preventing items going to landfill, but it also serves as some extra income to help in our main work. Thanks must go to Northamptonshire County Council who provide us as a registered charity a permit to use their waste transfer sites free of charge to recycle and dispose of items we cannot reuse.



## COLLABORATION

We also aim to assist other charitable organisations who work within our local community for our mutual benefit. We have provided storage space within our warehouse for the Northants West Gideons and Northamptonshire Association for the Blind for some years. We also now have the Northampton Door to Door Service ("NDDS") and Northampton Community Sheds ("NCS") operating from our premises

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## Board of Trustees, Staff Members & Volunteers

### GOVERNANCE

The charity is managed on a day-to-day basis by a full-time, paid General Manager and is overseen by an executive committee of trustees. There are currently eight trustees, with three trustees holding the honorary offices of Chairman, Secretary and Treasurer. None of the trustees receive any pay for the work that they carry out. Members of the committee are elected at the Annual General Meeting, and each member serves a maximum of three years before they need to seek re-election. Trustees are elected from the membership of the charity, which is open to everyone.

### BOARD OF TRUSTEES

Honorary Chairman	Steve Pollock
Honorary Secretary	Richard Barrett
Honorary Treasurer	Phil Stiles
Trustee	Sam Baxter
Trustee	Pete Burditt
Trustee	Eric Lightfoot
Trustee	Sonja Lightfoot
Trustee	John Phillips

### STAFF MEMBERS

General Manager	Hugh Jones (To July 2018) Steve Scarsbrook (From July 2018)
Administrator (Part Time)	Esther Scarsbrook
Administrator (Part Time)	Ruth Magombo
Administrator (Part Time)	Sharon Smith (From February 2019)
Warehouse/Delivery Person	Kim Bon Cheong
Warehouse/Delivery Person	Martin Nelson
Warehouse/Delivery Person	Gary McDonnell

There are no 'higher paid' employees and none of the Trustees claimed any expenses during the year.

### REGULAR VOLUNTEERS

Grace Boulter	Pete Burditt	Liz Jarvis
John Green	Eric Westwood	Eric Lightfoot
Sonja Lightfoot	Carolynn Kearsley	Phil Stiles
Michael Mocho	Stewart Townsend	Roy Brown
Crawford Lindsay		

### SALE VOLUNTEERS

Mary Barrett	Richard Barrett	Sam Baxter	Norma Brimm
Heather Burditt	Jackie Coles	Dorothy Daly	Ozzy Daly
Romilla Engineer	Vera Evans	Ben Hollands	Dawn Holly
Richard Jones	Tina Keenan	Gwen Kinning	Sin Wei Lau
Alex Lightfoot	Pete Lightfoot	Jane Lynch	Claire Nelson
Elaine Pashler	Dorothy Philips	James Scarsbrook	Nathan Scarsbrook
Andy White	Northampton Men's Sheds	Faith Smith	Marcus Smith



# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## Chairman's Report

Our Constitution says that the charity can elect a chairman for a term of one year only – but that person can be re-elected for another term if no other trustee is willing to occupy the office. I have now been repeatedly re-elected for twelve years and I am taking the opportunity this year to say that I am not willing to stand again; although I intend to remain a trustee. This is therefore more of a reminiscence than a report.

When I first joined Spencer Contact in 2001 we were operating out of rented premises which were not entirely ideal. I found that the trustees had made the decision to search for, and buy, a larger more suitable building. The Lord's blessing soon enabled us to achieve that aim. Moving in to our new place in Kingsthorpe seemed like we had arrived.

We may have 'arrived' but we weren't home. A few years later we received an approach from a developer to buy the property. It was then I learnt that when Spencer Contact was in its very early, formative, days some of the members had seen land at the northern end of Gladstone Road where industrial buildings from a bygone age had been demolished to make way for redevelopment. They looked around the site and felt compelled to pray, right there on the land, asking the Lord to give us a facility there.

The offer to buy our Kingsthorpe property coincided with an opportunity for us to buy a parcel of land complete with a building constructed to our specification on the very plot of land where the members had prayed. We moved into our new 'home' in 2007. It remains our home today.



If you have been following our progress in recent years you will know that we now have offices within the building which we let out at commercial rents to assist our annual running costs.

In addition to being home on the land we longed for, we have now reversed our situation; instead of renting a building, Spencer Contact is now a landlord. We've been blessed indeed!

Over the years our paid workforce has grown, as has the body of volunteers. We need all those people, and more, to meet the never-ending call on our services. We are continually looking for new ways to raise funds to keep operating and we are so, so, thankful for every gift that we receive be it a pound or two from an individual or thousands of pounds from trusts or councils. I thank and bless everyone of you that in one way or another has contributed to our work.

When poor Oliver Twist asked for more he was met with indignant rage. It is such a sad reflection on society that still there are many who simply cannot live on the meagre income they have, and there are still those who indignantly blame the poor for the condition they find themselves in.

## SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

I'm tempted to rejoice that Spencer Contact is so successful but, in truth I cannot. I cannot because tomorrow there will be more people calling out for help. Some of them will be in a



worse state than Oliver Twist. He already had something when he asked for more. Many of those who ask us for help with furnishing have nothing. No bed, no chair, no table, no crockery. Nothing except the opportunity of somewhere to live if only they could furnish it.

I've said before during my time as chairman that I look forward to the day when we can shut down because there will be no further calls on our services.

Sadly, I cannot see that day arriving any time soon. Until then we will still strive to be a trustworthy, reliable, and hardworking charity.

If you think you can help as a member, a volunteer, a trustee, a donor whatever, we would love to hear from you.

Steve Pollock (Chairman of Trustees)

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## General Manager's Report

This year's report is my first after taking over as General Manager on 21 July 2018. I want to begin by saying 'Thank You' to the previous Manager, Hugh Jones, who had managed for six years before getting married and moving to Wales. I appreciate all that he did for Spencer Contact and the determination he showed to make things happen. I pray that God will bless them both in their lives together and as they continue to serve Him in Wales.



My eyes have been opened over the past year of the tremendous need that exists in the town of Northampton. Growing up, my family were not particularly wealthy but there was never a night that went by where I didn't have a bed to sleep in or a table to sit at as a family and eat a meal. I have been into homes this past year where children and adults have been sleeping on hard floors for months and keeping

their clothes in plastic bags with no disposable income to go out and purchase beds or bedroom furniture. I understand how this must have such a negative impact on day to day life. It was touching recently to be able to give beds to a family and to see the children outside of the house literally dancing on the lawn because they would now have beds to sleep in. I am thankful that since Spencer Contact was founded in 1998 they have continued to show the love of God in a practical and meaningful way to people who are going through difficult times.

Spencer Contact would not operate without the kindness of people in this community in giving furniture and household items that they no longer have a use for. I wish I could take every person who has given something to this charity and show them the difference that it makes to the lives of those who gratefully receive them. My thanks goes out to you all.

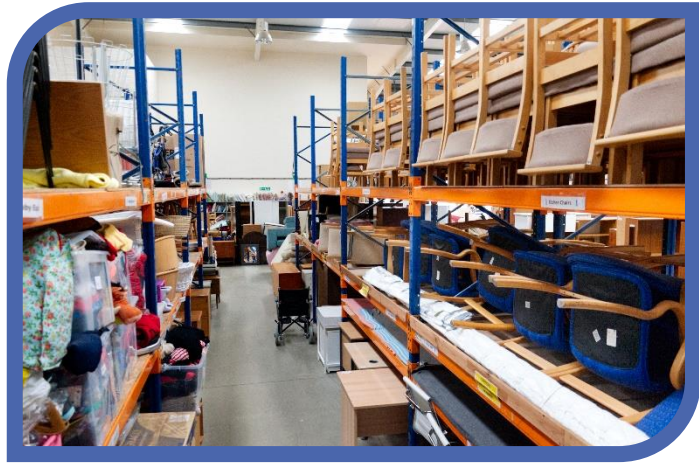
I have inherited a team of very hardworking and conscientious individuals. There are currently 4 full time and 3 part time staff and each one of them carries out their role to the very best of their ability, whether it be dealing with enquiries from members of the public over the telephone, out collecting and delivering items of furniture, restoring, repairing, cleaning every item that comes into the warehouse or raising funds for the work of the charity to continue. I never cease to be impressed by the volunteers that give up their own free time every week to help in whatever way is needed to ensure the smooth running of the Charity. Thank you to every one of you and in particular for the way in which you show such care to ensure that the furniture and household items given out are of the best quality. Please pray for them that they may have strength as they continue in this work.

There have been changes taking place this year, the warehouse has been reorganised and non-stock items have been cleaned and then sold either at our sales which we hold in the warehouse 3 times a year or on-line raising much needed funds for the charity to operate. Through the kindness of individuals and Trust Funds, in particular the Garfield Weston

## SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

Anniversary Fund, a brand-new delivery vehicle has been purchased replacing a 2003 LDV van which had served the charity well but was beginning to show serious signs of ageing and decay.

In addition to our usual 4 monthly sales we had a children and baby items (0 – 12 years) sale in March 2019 to allow people in Northampton to buy items that they need at a low affordable price given that bringing up a family is an expensive time.



My ultimate thanks must go to God for His continuous, evident and kind provision for this Charity in so many ways which reminds me as I close of the words of the Apostle Paul in Philippians chapter 4:

*'But my God shall supply all your need according to his riches in glory by Christ Jesus'*

*The Bible: Philippians Ch. 4 v. 19*

Steve Scarsbrook (General Manager)



# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## Key Statistics 2018/19

Figures in brackets show the total since we began operations in January 1999.

### Collections

1,114  
(24,796)

### Deliveries

375  
(9,917)

### Items Collected

4,585  
(88,815)

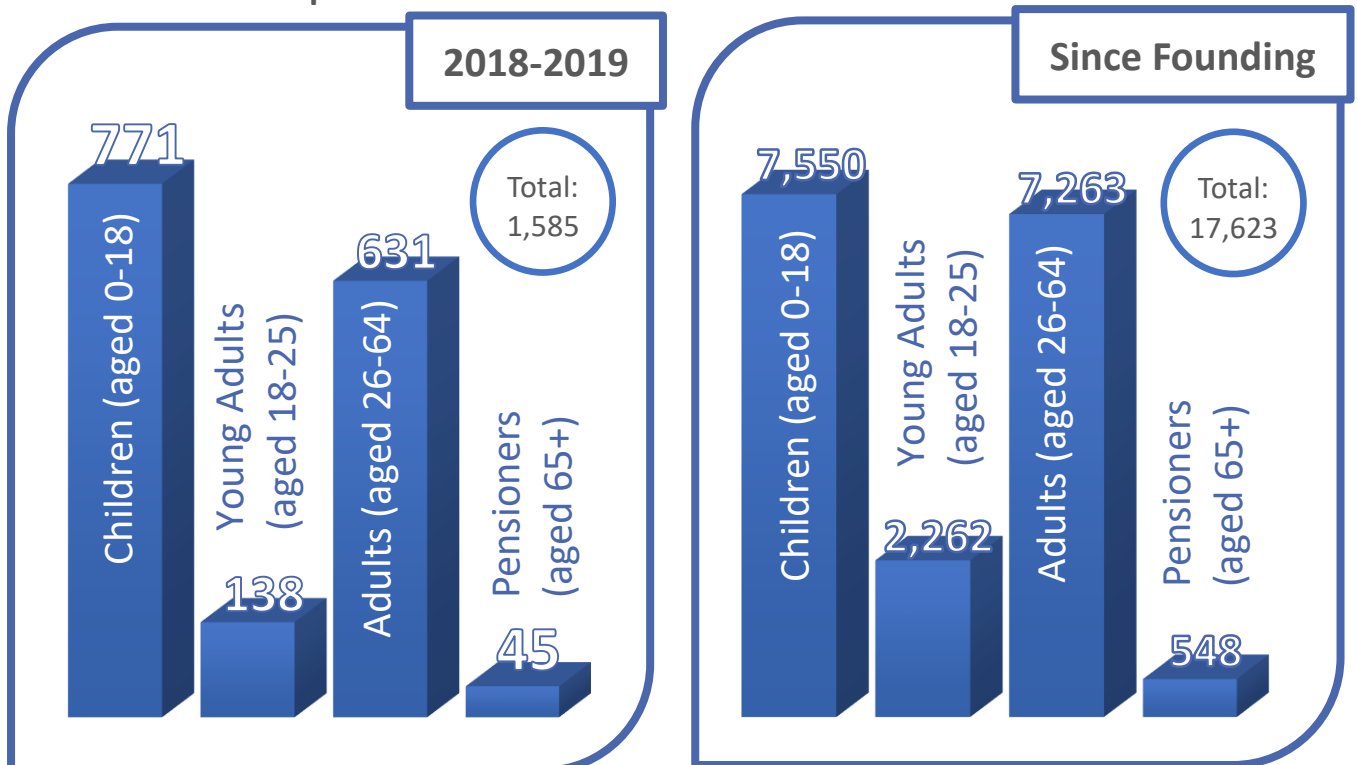
### Items Redistributed

2,803  
(79,012)

- On average, it took three collections to bring in enough furniture for one delivery.
- We could only meet 74% of the requests we received for help this year.
- On average, the time it took to respond to requests for collections was 9 days and the time to respond to requests for furniture deliveries was 19 days.
- On average 7.5 items were supplied for each delivery.

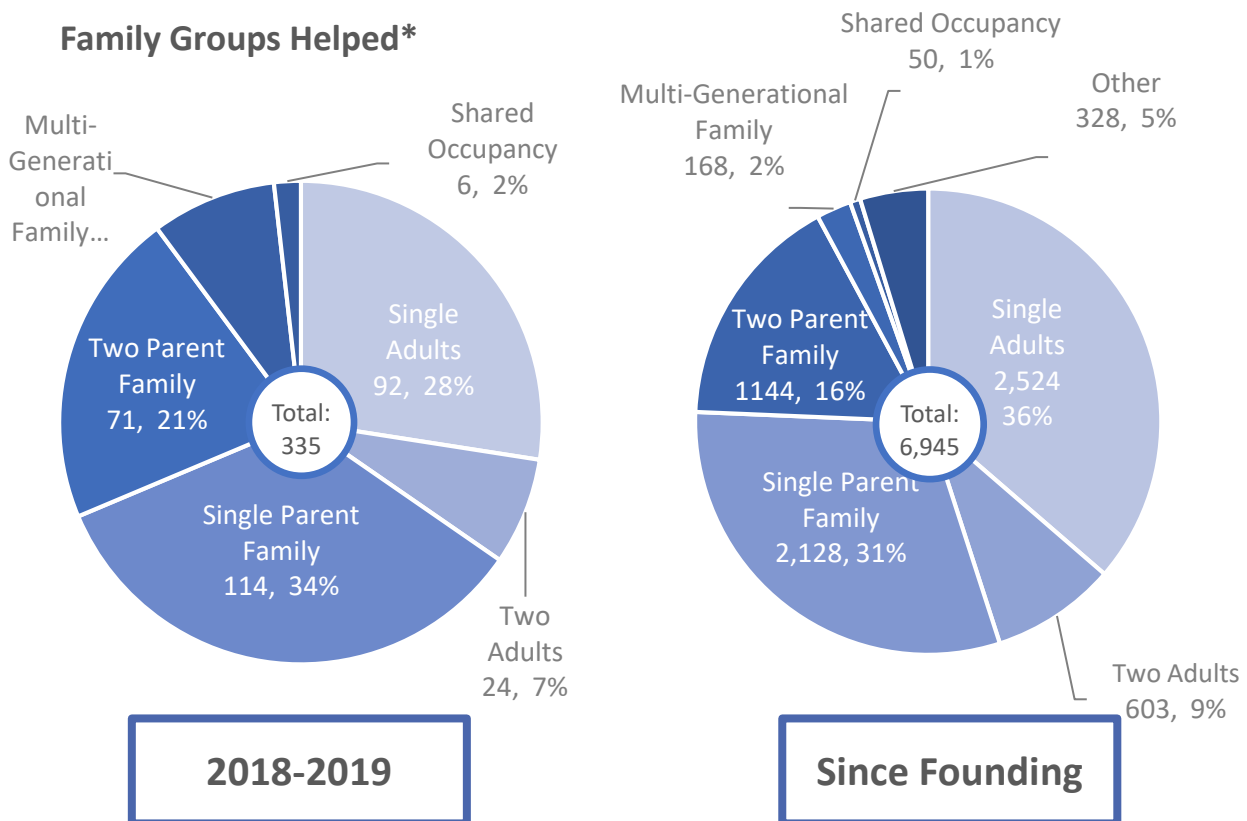
## WHO WE HELPED

### Individuals Helped



# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## Family Groups Helped\*



- 179 (48%) of our deliveries were moving into a new home.
- 70% of households helped are tenants in social housing.

## CUSTOMER SATISFACTION SURVEY RESULTS



From our 2018/19 customer satisfaction survey, we found that:

- 99% of those helped are satisfied, happy or very happy with the furniture they received.
- 50% of those helped would have had some sort of difficulty in moving in to their property without the furniture we provided.
- 99% rated the speed of our delivery service as excellent or good.
- 68% of clients thought our delivery charges to be cheap or very cheap, with less than 1% considering the charges to be expensive.
- 79% of clients indicated that they would not have been able to get the furniture delivered without Spencer Contact.

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## COMMENTS

The following comments come from customers writing on the survey or our Facebook page about the difference our service had made to their lives:

“Really amazing charity, excellent service. Staff always friendly.”



“absolutely delighted with the quality of the furniture.”

“Rapid service and exceptional on how they helped me at such short notice.”



“Such a help for people who need it. Fantastic! Thank you 😊 .”

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## Acknowledgements

We express our grateful thanks to those charitable trusts and organisations that have made a financial or material contribution to the work of Spencer Contact, including the following:

- The 4814 Trust
- The Barleycorn Trust
- Carey Baptist Church Moulton
- Kingsthorpe Manor and Town Charity
- The Elaine Barratt Charitable Trust
- The John Sumners Charitable Trust
- Gideons International Northants West Branch
- The Sudborough Foundation
- The Lowther Charitable Settlement
- The Maud Elkington Charitable Trust
- Northampton Borough Council Partnership Fund 2018/19
- Gay and Peter Hartley's Hilliards Charitable Trust
- St James Place Charitable Trust
- The Page Fund
- James Mackaness Family Charitable Trust
- Reynard Way Evangelical Church
- Althorpe Charitable Trust
- The Steyn Charitable Trust
- Lady Blakenham Charitable Trust
- The Roger Vere Foundation
- Hugh and Patience Jones
- The Four Winds Trust
- The Grant Foundation
- The Douglas James Charitable Trust
- The Alfred Haines Charitable Trust
- The Persula Foundation
- The Lord's Work Trust
- The Benham Charitable Settlement
- The Constance Travis Charitable Trust
- The Dorcas Trust
- The Evelyn Hodgson Memorial Trust
- The Garfield Weston Foundation
- Northamptonshire Association for the Blind
- The John & Mildred Law Fund
- Henry and Elizabeth Lineham Fund
- Mount Pleasant Baptist Church
- Northampton Door to Door Service
- The Northampton Municipal Church Charity
- Osborne Road Christian Assembly
- The Pettit Charity
- The Bishop Radford Trust
- The Robert Kiln Charitable Trust
- The Souter Charitable Trust
- The Sydney Black Charitable Trust
- The Wyvill Charitable Trust
- Stella Symons Charitable Trust
- Northampton Community Sheds
- Human Values in Action
- Dennis Alan Yardy Charitable Trust
- The Eric Stanton (Northampton) Trust
- The Gloag Foundation



## SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

We give special thanks to the Garfield Weston Anniversary Fund who gave us £31,000 to complete our fund raising to buy a brand new IVECO delivery van. This van is used daily in and around Northampton collecting furniture and household items and delivering these to those who need them.



Additionally, we also express our gratitude to the various individuals who have contributed; by prayer, giving of your time, encouragement, friendship and financial support.

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## Treasurer's Report for Year Ending 31<sup>st</sup> March 2019

2018 has seen economic growth remain sluggish throughout the year but was notable for pay rises which were starting to outpace inflation. There was a subdued performance of the economy but was very much in line with forecasts. The economy expansion for the whole year was between 1.3% and 1.5%. Inflation dropped to 2.3% in November 2018 and unemployment fell to a 40year low of 4.1%. The Bank of England increased interest rates



above the 0.50% emergency levels they were cut to in 2009 for the first time in August 2018. This has proved to be a continuing challenging financial environment in which to operate in order to raise funds so that we could continue to function and finance our day to day operations.

### INCOME RESOURCES

Looking at the details on page 2 of the accounts under 'Income Resources', it should be noted that there was a concentrated effort during the year in raising funds for a new van hence the figure shown under 'Restricted Funds' of £38,650.00. Income received in unrestricted donations was down compared to the last financial year but in all the other income resource categories funds actually increased.

### RESOURCES EXPENDED

Our overall expenditure compared to last year has increased largely due to an increase in wages and a reappraisal of the way depreciation on our premises has had to be calculated.

On page 4 under 'Current Assets' you will see our financial position at the end of this financial year.

### SUMMARY

These accounts show that throughout this financial year we have continued to receive sufficient funds to help maintain our day to day operations. Our premises now continue to provide space for other organisations to operate and therefore form a basis for Spencer Contact to reach out to the wider community. We continue to make every effort to budget prudently in order to maintain a positive and viable position for the future.

Phil Stiles (Treasurer)

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

SPENCER CONTACT  
Registered Charity No: 1070072

ACCOUNTS  
for the year ended  
31 MARCH 2019

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SPENCER CONTACT

We report on the accounts of the Charity for the period ended 31 March 2019 which are set out on pages 2 to 7.

### **Respective responsibilities of trustees and examiner**

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention and to examine the accounts under Section 145 of the 2011 Act.

### **Basis of independent examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts. Our report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the following requirements have not been met –
  - a) to keep accounting records in accordance with section 130 of the Act; and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*The Ollis Partnership Ltd.*

The Ollis Partnership Limited  
Nelson House, 2 Hamilton Terrace, Leamington Spa, Warwickshire. CV32 4LY

**Date** 9th August 2019



# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## SPENCER CONTACT

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

	<u>Note</u>	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total 2019</u>	<u>Total 2018</u>
<u>INCOMING RESOURCES</u>	2				
Unrestricted donations		64,034		64,034	86,672
Restricted donations			38,650	38,650	2,500
Local government grants		9,750		9,750	14,650
Inland Revenue refunds		5,882		5,882	407
Interest received		16		16	9
Sale of goods		19,204		19,204	10,471
Delivery charges		13,475		13,475	13,240
Rental and storage income		26,818		26,818	24,589
Commission		79		79	32
		<u>139,258</u>	<u>38,650</u>	<u>177,908</u>	<u>152,570</u>
<u>RESOURCES EXPENDED</u>					
<u>Direct Charitable Expenditure</u>					
Wages and national insurance		98,877		98,877	90,809
Staff pension		1,160		1,160	527
Training		510		510	120
Recruitment		32		32	119
Protective clothing		319		319	693
Insurance		4,052		4,052	3,905
Water, gas and electricity charges		6,654		6,654	4,058
Telephone		1,264		1,264	1,537
Postage and stationery		491		491	525
Repairs and small tools		4,633		4,633	4,597
Motor and travel expenses		7,642		7,642	7,353
Fundraising expenses		684		684	646
Depreciation		25,885		25,885	3,981
Profit/loss on disposal of assets		-		-	647
Sundry expenses		983		983	1,052
Donations		2,230		2,230	2,400
Database development		725		725	437
Volunteer expenses		296		296	468
		<u>156,437</u>	<u>-</u>	<u>156,437</u>	<u>123,874</u>

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## SPENCER CONTACT

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total 2019</u>	<u>Total 2018</u>
Administration of the Charity				
Accountancy: Independent Examination	898		898	430
Accountancy: Other advisory services			-	690
Subscriptions	436		436	842
Bank charges	199		199	300
Software and computer costs	362		362	336
	<u>1,895</u>	<u>-</u>	<u>1,895</u>	<u>2,598</u>
<u>TOTAL RESOURCES EXPENDED</u>	<u>158,332</u>	<u>-</u>	<u>158,332</u>	<u>126,472</u>
<u>NET INCOMING</u>				
<u>RESOURCES FOR THE YEAR</u>	-19,074	38,650	19,576	26,098
CAPITAL EXPENDITURE OF RESTRICTED FUNDS	39,317	-39,317	-	
<u>BALANCES BROUGHT FORWARD</u>				
<u>1 APRIL 2018</u>	1,457,466	2,500	1,459,966	1,433,868
<u>BALANCES CARRIED FORWARD</u>				
<u>31 MARCH 2019</u>	<u>1,477,709</u>	<u>1,833</u>	<u>1,479,542</u>	<u>1,459,966</u>

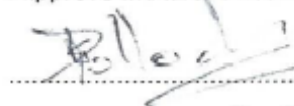
# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## SPENCER CONTACT

### STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 31 MARCH 2019

	Notes	31.3.2019			31.3.2018
		Unrestricted funds	Restricted funds	Total	
<b>FIXED ASSETS</b>	3	1,455,117		1,455,117	1,440,545
<b>CURRENT ASSETS</b>					
Prepayments		4,152		4,152	3,308
Deposit account	Santander	4,238	1,833	6,071	6,203
Current account	Co-op	17,344		17,344	12,365
Paypal account		5		5	17
Cash in hand		39		39	58
		25,778	1,833	27,611	21,951
<b>CURRENT LIABILITIES</b>					
PAYE & NI		1,583		1,583	1,307
Other creditors and accruals		1,603		1,603	1,223
		3,186	-	3,186	2,530
<b>NET CURRENT ASSETS</b>		22,592	1,833	24,425	19,421
<b>NET ASSETS</b>		1,477,709	1,833	1,479,542	1,459,966
Represented by:					
<b>UNRESTRICTED FUNDS</b>				1,477,709	1,457,466
<b>RESTRICTED FUNDS</b>	4			1,833	2,500
				1,479,542	1,459,966

I approve the above accounts on behalf of the trustees.



S Pollock, Hon. Chairman

Date of meeting: 9 August 2019

I confirm that I have made available all the relevant records and information for the preparation of these accounts.



P Stiles, Hon. Treasurer

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## SPENCER CONTACT (Charity No. 1070072)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

#### 1. Basis of Preparation

- 1.1 The nature of the charity's operations and principal activities are shown on pages 2 to 5.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## SPENCER CONTACT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

#### 2 ACCOUNTING POLICIES

##### **General**

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities. The term "resources" includes funds received and paid during the period adjusted for items which are accrued

and prepaid at the period end.

##### **Depreciation**

Depreciation is provided at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

Property	2% p.a. (straight line basis)
Motor vehicle	25% p.a. (reducing balance basis)
Equipment	20% p.a. (reducing balance basis)

Included within freehold property is freehold land at a historical cost value of £285,000. No depreciation was provided on the value of the land.

##### **Incoming Resources:**

###### **Recognition of Incoming Resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to The resources
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

##### **Grants and Donations**

Grants and donations are only included in the SoFA when the Charity has unconditional entitlement to the resources.

##### **Investment Income**

This is included in the accounts when receivable

##### **Expenditure and Liabilities:**

###### **Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources



# SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

## SPENCER CONTACT

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

#### 3 FIXED ASSETS

	Land and buildings	Motor vehicles	Equipment	Total
Cost at 1.4.2018	1,428,261	52,546	3,117	1,483,924
Additions	830	38,567	1,060	40,457
Disposals				0
Cost at 31.3.2019	1,429,091	91,113	4,177	1,524,381
Depreciation at 1.4.2018	-	41,623	1,756	43,379
Charge for the year	22,882	2,731	272	25,885
Eliminated on disposal				0
Depreciation at 31.3.2019	22,882	44,354	2,028	69,264
Net book value at 31.3.2019	1,406,209	46,759	2,149	1,455,117
Net book value at 31.3.2018	1,428,261	10,923	1,361	1,440,545

#### 4 RESTRICTED FUNDS

	1.4.2018	Incoming resources	Expenditure	31.3.2019
Van fund	2,500	37,950	38,817	1,633
Property signage		500	500	0
Matresses		200		200
	2,500	38,650	39,317	1,833

#### 5 REMUNERATION OF TRUSTEES

None of the trustees or management committee members received any payment for the services they provided during the period.

#### 6 RELATED PARTY TRANSACTIONS

During the year the charity received donations of £1,004 from trustees. There were no conditions attached to these donations.

END OF REPORT

Supported By:

